

---

---

# Motor Vehicle Dealer Board

## Meeting Documentation Policy

---

---

An audio recording will be made of all Board and Committee meetings. Tapes will be available to the public for the cost of the tape. Effective with the September 2002 meeting, all tapes will be retained for a period of 30 days after the meeting summary has been approved. As tapes retained under the old policy of retention for three years, reach the 3-year mark, they will be destroyed, and not sooner.

Staff will produce meeting summaries that will be distributed to Board members prior to the next meeting. These summaries will be available to the public once approved by the Board or the appropriate committee. Board Staff will maintain a file of all meeting summaries.

### **Board Meetings on Video**

On the scheduled date for the Board Meeting, the meeting will be broadcast live starting at 9:00am. Users may stream this live video by clicking on [http://www.dmvnow.com/about/#media/video/live\\_event.asp](http://www.dmvnow.com/about/#media/video/live_event.asp)

Users must have a valid internet connection to stream live video from their computer or mobile device.

If you wish to view previous Board meetings videos click on [http://www.dmvnow.com/about/#media/video/live\\_event.asp](http://www.dmvnow.com/about/#media/video/live_event.asp) and scroll to the archived listing to choose the meeting choice. Videos are retained for one year.

The Board is not responsible for any technical difficulties that may arise and prevent the video to be taped and/or posted on the website for the public.

Meeting Date: July 1995, March 1996, May 1997, September 2002 ; 2012

